

1. Is the sponsorship payment a one time transaction or can it be paid in installments?

Payments may be paid in two installments with a 50% initial deposit and a full payment before the conference or on the first night of the conference.

2. Will we receive a floor layout of the table setup for the conference?

Yes, our team will make floor layouts and send them to our sponsors.

3. When can sponsors get access to the building to set up their products?

Sponsors can have access to set up their products up to one hour before doors open. Approximately 8:00am on Saturday September 21st.

4. Will the sponsors have to monitor their table throughout the whole conference?

Sponsors are responsible for monitoring their tables during the conference.

5. When is the deadline for a promotional video?

For gold or platinum sponsors, we expect to receive your 60 second video or 90 second video respectively, by Monday, September 16, 2019.

6. Is there a portion of the conference designated to the marketplace, giving vendors an opportunity to network with participants?

During short breaks and lunch, attendees will be encouraged to visit sponsor tables and meet with our sponsor family.

7. Is the sponsorship fee refundable?

Sponsorship payments are non- refundable.

8. Will I have access to an extension cord/plug unit?

Yes. kindly let us know by Monday, September 16, 2019 how many extensions or plug units you may need.

9. How much time do vendors have to tear down after the conference?

Vendors will have 30-45 minutes to tear down after the conference on Saturday Sep. 21, 2019 @ 3:30pm.

10. Can I leave my booth before the end of the event?

We strongly recommend staying till the end of the event as many people visit our sponsors for a deeper interaction at the end of the event. (it may be a great moment to build a stronger relationship.)

11. Can a sponsor distribute items randomly at the conference?

No. If you have some giveaways for attendees, you may give it out to them as they visit your booth. You may engage your attendees with draws from your booth (if you so desire).

12. How many people can I bring with me to the conference?

As a sponsor you may come along with 1-3 people who will attend to your booth. Kindly email us their information (Name, email, cell #) so we have them checked in on arrival.

Depending on your sponsor level, complimentary tickets will be made available to you using a promo code which we will share with you by email upon your confirmation of sponsorship.

13. How will sponsors be identified during the conference?

Sponsors will be checked in by an event staff and will receive a name badge.